

Pursuant to Article 47, paragraph 7 of the Law on Electronic Document, Electronic Identification and Trust Services in Electronic Business (Official Gazette of the RS, No. 94/17 and 52/21),

The Minister of Trade, Tourism and Telecommunications has passed the following

## **RULEBOOK**

### **on the Register of Qualified Devices for Creation of Electronic Signature and Electronic Seal**

#### **Subject matter**

##### Article 1

This Rulebook shall prescribe the contents and the method of maintaining Register of Qualified Devices for Electronic Signature and Electronic Seal Creation (hereinafter: the Register), the method of filing applications for entry into the Register, required documentation to be enclosed with the application and the application form.

The Register shall be maintained by the Ministry in charge of information society (hereinafter: the Ministry).

#### **Contents of the Register**

##### Article 2

The Register shall include the following information:

- 1) the serial number of the entry in the Register;
- 2) the name of the electronic signature and/or seal creation device (hereinafter: the device);
- 3) applicant information:
  - (1) business name of the manufacturer,
  - (2) business name of the representative of manufacturer or of the importer of the device, where the application is submitted by the representative of manufacturer or by the importer of the device,
  - (3) the seat of the applicant (street and number, place, postal code and country);
- 4) the type of the device:
  - (1) the electronic signature creation device,

(2) the electronic seal creation device;

5) a note on the method of device use, where the device is envisaged to be used through the qualified electronic signature and/or seal creation device management service remotely;

6) the name of the conformity assessment body for the qualified signature and/or seal creation device (hereinafter: the appointed body);

7) information on the certificate of conformity of the device and/or conformity assessment report for the device (hereinafter: the conformity assessment report), and specifically:

(1) the issue date of the conformity assessment report for the device,

(2) the report document on the conformity assessment of the device,

(3) the number of conformity assessment reports,

(4) the number of revocations of the conformity report,

(5) the revocation date of the conformity assessment report;

8) another recognized conformity assessment method in compliance with Article 30.3 of the Regulation of the European Parliament and of the Council of the European Union No. 910/2014 of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC (hereinafter: the eIDAS Regulation);

9) information on conformity report in compliance with the CC (Common Criteria), if any:

(1) the number of conformity reports in compliance with the CC (Common Criteria), if any,

(2) the name of the body that has issued the conformity report in compliance with the CC (Common Criteria),

(3) the date of issue of the conformity report in compliance with the CC (Common Criteria), if any,

(4) the conformity report document in compliance with the CC (Common Criteria);

10) the number of decision on entry in the Register;

11) the date of entry in the Register;

12) the basis for entry in the Register, which may be:

(1) the conformity assessment of the device by the conformity assessment body for qualified electronic signature and/or seal creation devices (hereinafter: the appointed body),

(2) the conformity assessment of the device by the Ministry or the conformity assessment body accredited for conformity assessment of qualified trust service providers and the qualified trust services they provide in accordance with the law;

13) information on the entry of modifications in the Register and specifically:

- (1) the number of the decision on entry of modifications in the Register,
- (2) the date of entry of modifications in the Register;

14) the information on deletion from the Register and specifically:

- (1) the number of the decision on deletion from the Register,
- (2) the date of deletion from the Register.

The Register shall also contain notes on possible limitations in the use of a remote electronic signature and/or seal creation device, and information on the issuance and validity periods of devices, if their issuance and validity are limited.

Any changes in the data referred to in paragraphs 1 and 2 of this article shall be registered with the Register.

Qualified devices for creation of electronic signatures and electronic seals included in the list which is, according to article 31 of the eIDAS regulation, published by the European Commission, shall also be registered with the Register of qualified devices for creation of electronic signature and electronic seal.

Applications for registration with the Register shall not be submitted for the qualified devices for creation of electronic signatures and electronic seals referred to in paragraph 4 of this article.

### **Register maintenance method and publication method of information from the Register**

#### Article 3

The Register shall be kept in hardcopy and in electronic form.

The Register in electronic form shall be publicly available on the website of the Ministry.

### **Application method**

#### Article 4

The application for entry in the Register (hereinafter: the application) shall be submitted electronically to the Ministry, in Form 1, which is printed with this Rulebook and is an integral part hereof, and which shall be published on the website of the Ministry.

The application referred to in paragraph 1 of this Article and the documentation that is to be enclosed with the application shall be delivered in the form of an electronic document in original or in the form of an authenticated digitalized act, in compliance with the Law on Electronic Document, Electronic Documentation and Trust Services in Electronic Business (hereinafter: the Law), to the electronic address of the Ministry.

The application can also be submitted in writing, either directly or by mail, in Form 1, and the documentation that is to be enclosed with the application shall be submitted in original form or alternatively a copy thereof authenticated by the competent authority shall be enclosed.

### **Required documentation to be enclosed with the application**

#### Article 5

The applicant shall enclose the following with the application:

1) certificate of conformity, and/or report on conformity assessment of the device issued by the appointed body, except when conformity assessment is performed by the Ministry in cases specified by the law;

2) certificate of payment of administrative duty, in compliance with the law regulating Republic administrative duties.

### **Modification of information entered in the Register**

#### Article 6

Application for modification of information entered in the Register shall be submitted, within eight days from the date of the change, in Form 2, which is printed with this Rulebook and is an integral part hereof and which shall be published on the website of the Ministry, in the manner referred to in Article 4 of this Rulebook.

### **Date of entry in the Register**

#### Article 7

The Ministry shall enter the device in the Register on the date of passing of the decision on the entry in the Register.

### **Final provision**

#### Article 8

This Rulebook shall enter into force on the eighth day from the date of its publication in the Official Gazette of the Republic of Serbia.

Number 110-00-19/2018-12  
In Belgrade, on April 11, 2018  
Minister, **Rasim Ljajić**, PhD, own signature

Ministry of Trade, Tourism and Telecommunications  
 Nemanjina 22-26 Street  
 11000 Belgrade

**APPLICATION  
 FOR ENTRY INTO REGISTER OF QUALIFIED ELECTRONIC SIGNATURE AND  
 ELECTRONIC SEAL CREATION DEVICES**

Applicant information		
Name of the device		
Applicant	Manufacturer's name	
	Device manufacturer's representative name or device importer's name	
Applicant's seat	Street and number	
	Place	
	Postal code	
	Country	
Device type	Electronic signature creation device	<input type="checkbox"/>
	Electronic seal creation device	<input type="checkbox"/>
Note on the device use method	The device is used through the qualified electronic signature creation device management service remotely	<input type="checkbox"/>
	The device is used through the qualified electronic seal creation device management service remotely	<input type="checkbox"/>
Name of the body that performed the conformity assessment of the device		
Information on conformity assessment report	Date of issue of the conformity report	

	Number of the conformity report	
Another recognized method of conformity assessment in compliance with Article 30.3 of the eIDAS Regulation		
Information on conformity report in compliance with the CC (Common Criteria)	Report number	
	Name of the report issuing body	
	Report issue date	
Basis for entry in the Register	On the basis of the conformity assessment of the device by the conformity assessment of designated body for qualified electronic signature and/or seal creation devices	<input type="checkbox"/>
	On the basis of the conformity assessment of the device by the Ministry or the conformity assessment body in accordance with the law	<input type="checkbox"/>
<b>Documentation enclosed with the application</b>		
Certificate of conformity for the device, i.e. conformity assessment report issued by the appointed body		<input type="checkbox"/>
Certificate of payment of administrative duty, in compliance with the law regulating Republic administrative duties		<input type="checkbox"/>

Applicant

In Belgrade, date: \_\_\_\_\_

Ministry of Trade, Tourism and Telecommunications  
 Nemanjina 22-26 Street  
 11000 Belgrade

**APPLICATION  
 FOR MODIFICATION OF INFORMATION ENTERED INTO REGISTER OF  
 QUALIFIED ELECTRONIC SIGNATURE AND ELECTRONIC SEAL CREATION  
 DEVICES**

Applicant information		
Information		New information
Name of the device		
Applicant	Manufacturer's name	
	Name of the representative of the manufacturer or of the importer of the electronic signature/seal creation device	
Address	Street and number	
	Place	
	Postal code	
	Country	
Seat of the manufacturer's representative or of the importer of the device	Street and number	
	Place	
	Postal code	
	Country	

Information on the device		
Information	New information	
Device type	Electronic signature creation device	<input type="checkbox"/>
	Electronic seal creation device	<input type="checkbox"/>
Note on the device use method	The device is used through the qualified electronic signature creation device management service remotely	<input type="checkbox"/>
	The device is used through the qualified electronic seal creation device management service remotely	<input type="checkbox"/>
Name of the body that performed the conformity assessment of the device		
Information on conformity assessment report	Date of issue of the conformity report	
	Number of the conformity report	
Another recognized method of conformity assessment in compliance with Article 30.3 of the eIDAS Regulation		
Information on conformity report in compliance with the CC (Common Criteria)	Report number	
	Name of the report issuing body	
	Report issue date	
Basis for entry in the Register	On the basis of the conformity assessment of the device by the conformity assessment of designated body for qualified electronic signature and/or seal creation devices	<input type="checkbox"/>
	On the basis of the conformity assessment of the device by the Ministry or the conformity assessment body in accordance with the law	<input type="checkbox"/>

Applicant

In Belgrade, date: \_\_\_\_\_